

Employment

# Position Description

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|------------------------|---|
| <b>Position:</b>       | Occupational Therapist  |
| <b>Award:</b>          | Lyndoch Living Allied Health Professionals Enterprise Agreement 2018 - 2022   |
| <b>Classification:</b> | Occupational Therapist- Grade dependent upon experience.  |
| <b>Status:</b>         | As per Contract of Employment   |
| <b>Qualifications:</b> | Bachelor of Applied Science (Occupational Therapy) or equivalent qualification.<br><br>Registration with the Australian Health Practitioner Regulation Agency (AHPRA) as an Occupational Therapist<br><br>Current driver's licence. |

## Position Objective(s)

To work effectively as a member of the Allied Health Services multidisciplinary team in providing occupational therapy services to individuals living in the community, and in residential care if requested.

To assess, plan, advise, implement and review Occupational Therapy services delivered as part of Lyndoch Living Allied Health Services to clients choosing to remain living at home.

## Lyndoch Living Vision

By recognising each person for the individual they are, we will strive to provide them with the specific services, care and support they need to enjoy a lifestyle that is their own – dignified, engaging, fulfilling and rewarding.

## The Lyndoch Way

To support a positive work environment and culture that we believe will best fit the future we are strategically planning for, “nine pillars” have been identified.

### **One Team**

We value and recognise individuality as a vital part of developing a unified voice.

**Pride**

We support pride and passion in our work and in doing so, we attract others who share our values.

**Welcoming Workplace**

We encourage warm, friendly and respectful interactions across all aspects of our service.

**Yes Culture**

We always start with 'yes' in every deliberation.

**Customer Service**

We ensure that customers feel engaged and valued in every interaction.

**Innovation**

We will enhance our services and exceed customers' expectations, by embracing innovation and fresh ideas.

**Fun and Enjoyment**

We recognise that fun and enjoyment are critical to success.

**Social Purpose**

Through the social conscience of the staff and consumers we actively engage with causes that impact the local community.

**Safety**

We actively promote safety and wellbeing through the provision of innovative and high quality training, monitoring of risk, and compliance, with OHS regulations.

## Key Responsibilities and Duties

- A demonstrated ability to assess, plan and implement Occupational Therapy interventions to achieve realistic, goal focused outcomes for clients.
- To be able to work autonomously, demonstrating sound decision making and problem solving skills whilst implementing Rehabilitation programs that maximise the client's function to remain living safely at home.
- An ability to work as part of a multidisciplinary team, taking a lead clinical role and be responsible for a clinical case load.
- To develop, implement and supervise individual and group therapy programs in collaboration with team leader and Allied Health Assistants.
- To liaise with G.P's and other Health Practitioners regarding client referrals, interventions, care plans and outcomes.
- Ensure Occupational Therapy interventions are provided in accordance with evidence based practice, in a safe and professional manner that meets the competency standards required by the Occupational Therapy profession.
- Maintain relevant client documentation.

- Display excellent interpersonal and communication skills that maximise service delivery to achieve identified client goals and outcomes.
- Demonstrate a commitment to ongoing professional development.
- Participate in quality improvement activities and commitment to delivering an ongoing quality service.
- Provide supervision and guidance to students undertaking student placement.
- There is an expectation that the role will include direction to perform other duties that must be reasonable in relation to the employee's skills and abilities.

## Organisational Relationships

|                           |   |
|---------------------------|---|
| <b>Reports to:</b>        | Allied Health & Reablement Manager                                  |
| <b>Supervises:</b>        | Allied Health Assistants and students                               |
| <b>Internal Contacts:</b> | All Lyndoch Living staff, clients, consumers and families           |
| <b>External Contacts:</b> | Members of the public, contractors, suppliers and service providers |

## Specialist Knowledge and Skills

The following knowledge and skills are required to be utilised:

- Understand complex requirements of older persons and younger adults with neurological or musculoskeletal or other disabling conditions.
- Ability to assess, implement and continuously evaluate occupational therapy treatment programs.
- Consult with other clinicians in the multidisciplinary team to maximise rehabilitation outcomes for clients.
- To identify, prescribe and assist in funding and supply of appropriate aids, equipment and modification requirements to maximise clients' abilities and function.
- Provide education to clients and families to ensure safe and effective handling of aids and equipment.

## Management Skills

The following management skills are required to be utilised:

- Support and direct staff who are required to assist with interventions.
- Ensure clinical documentation standards are met, and information required for reporting purposes are recorded in a timely manner.
- Demonstrated computer literacy skills and working knowledge of software applications.
- Be involved in organisational continuous improvement processes that promote best practice and quality driven outcomes for clients.

- An ability to provide guidance and intervention when implementing therapeutic strategies that is respectful of client choice.

## Interpersonal Skills

The following interpersonal skills are required to be demonstrated:

- Well-presented person with sound interpersonal skills. Able to work autonomously and as part of a multidisciplinary team.
- Have an ability to relate to aged people, and young people with a disability, their carers, family and relevant others.

## General

- Conduct work in line with all relevant OH&S legislation and in accordance with organisational policies and procedures
- Participate in quality activities within the work area to improve the efficiency of the Department
- Participate in relevant training to ensure continued professional development for the betterment of the organisation
- There is an expectation that the role will include direction to perform other duties that must be reasonable in relation to the employee's skills and abilities

## Agreement

I accept and agree to the duties in this Position Description. I understand that this Position Description is to be read in conjunction with the General Terms and Conditions of Employment and I agreed to abide by terms and conditions stipulated therein.

|                     |      |
|---------------------|------|
| Name (Please print) |      |
| Signature           | Date |

Authorised by: Director of Nursing

Date: November 2020